TO THE VISA DEPARTMENT OF THE CONSULATE GENERAL OF ……………..  
 IN ISTANBUL

…../…../20…….

Dear Sir/Madam;

**………………………………….** , who has been working in our company since **...../…../……….** and is one of the partners of our company**, ……………………….**TR Identity Number and **…………………………….** SSI Number and **………………………..** passport number, is still working in our company. We inform you that our staff is on leave for tourism travel to your country between **…../…../……….** and **…../…../……….** and that there is no harm in obtaining a visa.

In return for his work, he is paid a net wage of **……………….. TL** (**…………………….............** Turkish Liras) and there is no deduction in his salary such as execution, installments, etc.   
  
This letter has been requested and issued at the request of the above-mentioned personnel to be used in visa applications.   
  
Best regards